

Title IX Sexual Harassment Formal Complaint

Title IX is a law intended to protect people from discrimination based on sex in education programs or activities that receive Federal financial assistance. Under this law, Northwestern defines Title IX Sexual Harassment as three categories of misconduct on the basis of sex: quid pro quo harassment by an employee; severe, pervasive, and objectively offensive unwelcome conduct; and sexual assault, dating violence, domestic violence, or stalking.

ONLY the individual who experienced unwanted behavior (the Complainant) may use this form to file a formal complaint. Filing a formal complaint will initiate the grievance process related to the reported allegations, which includes notifying the respondent.

Please note that only conduct occurring on or after August 14, 2020 may be addressed via the formal complaint process initiated by this form. If any of the conduct you would like to report occurred before that date, please use the Sexual Misconduct Report form instead.

If you are a Complainant but would like to discuss available options or Northwestern policies before filing a formal complaint, please use the Sexual Misconduct Report form instead.

If you are reporting on behalf of another person, you also should use the Sexual Misconduct Report form instead.

Your full name:

Your phone number: _____

Email Address to Contact You: _____

School Connection:

Please Choose... Student Faculty Staff

Date of incident: Format is MM/DD/YYYY. _____

Approximate time of incident: _____

Location of incident:

Involved Parties

Please include the following: your name and role as the Complainant, the name and role of the Respondent, (if known), and the names and roles of any witnesses or bystanders who may have witnessed the behavior. If you do not know the name of the Respondent, please type, Unknown Respondent in the name field.

Definition of Roles:

- Complainant: An individual who is alleged to be the victim of conduct that could constitute Title IX Sexual Harassment.
- Respondent: An individual who has been reported to be the perpetrator of conduct that could constitute Title IX Sexual Harassment
- Witness: An individual who has a first-hand account of the alleged incident. This may also be a person told about the alleged incident after the fact.
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DESCRIPTION OF THE INCIDENT:

Please provide a detailed description of the incident using specific, concise, objective language (who, what, where, when, why and how). (Please attach a separate sheet of paper if needed.)

I allege that the behavior described above violated the following provisions of the Policy on Title IX: Sexual Harassment:(Required---Please circle choice)

Quid Pro Quo Sexual Harassment
Harassment

Hostile Environment Sexual

Title IX Sexual Assault

Title IX Dating Violence

Title IX Domestic Violence

Title IX Stalking

By printing and signing my name below, I confirm I am the Complainant making a Formal Complaint of Title IX Sexual Harassment.(Required)

Printed Name

Signature

I understand that by submitting this formal complaint, I am seeking to initiate the grievance process (that is, a formal investigation) related to the allegations that have been reported.

Please write

Yes, I understand _____

I understand that upon receipt, the School District will review this report, and may contact me to gather additional information if necessary.

Please write

Yes, I understand _____

I understand that upon the District's review, if the conduct alleged in the formal complaint would not constitute a violation of this policy even if proved, OR if it did not occur in Guernsey Sunrise's education program or activity, OR it did not occur against a person in the United States, OR if it occurred prior to August 14, 2020, the Office of Equity will dismiss the formal complaint with regard to that

conduct under this policy. I further understand that if dismissed, both I and the alleged respondent will be informed that the report has been dismissed. (As a reminder, if you would like to discuss your options before filing a formal complaint, we invite you to use the Sexual Misconduct Report form instead. Behavior not meeting the above criteria may still be addressed under different policies.)

Please write: Yes, I understand _____

Supporting Documentation

Please attach any supporting documents and images. This may include pictures, emails, screenshots of relevant texts or social media messages/posts, and any other material relevant to your report.