

CLASSIFIED STAFF LEAVES AND ABSENCES

Classified staff employees will be granted leaves for illness, personal purposes, professional purposes, and other activities in keeping with the provisions of the Salary Schedule and Related Information Packet adopted for certified staff. A family health crisis leave will be granted in accordance with the classified salary schedule adopted.

Temporary absences for necessary and justifiable reasons will be authorized by the Superintendent or the building Principal. All requests for long-term leaves will be submitted to the Superintendent, along with his recommendation, for Board action.

The following leave benefits are provided:

1. Sick Leave.
2. Professional Leave
3. Personal Leave.
4. Family Health Crisis Leave
5. Jury Duty
6. Family & Medical Leave

Adopted: 03/11/85

Revised: 09/14/87

Revised: 03/09/98